

Maiden Newton and Frome Vauchurch Parish Council

Internal Audit Recommendations 2025-26

Action Summary

Purpose: To record the Parish Council's response and actions arising from the 2025-26 internal audit recommendations.

No.	Recommendation Area	Status / Action	Council Update
1	Financial Regulations	Completed	The Financial Regulations have been updated with the correct agreement date and uploaded to the website.
2	Reserves and Investment Policy	June agenda	This item will be added to the June agenda for consideration and approval.
3	AGAR Section 2 rounding	Completed prior to submission	The rounding issue on Item 4 of Section 2 AGAR was corrected before submission.
4	Leases and agreements	Noted - leases in place	This was missed during audit, as leases are already in place for relevant assets where payments are received. The Council will ensure these continue to be reviewed as required.
5	CIL reconciliation	To be completed by year end 2026-27	The CIL reconciliation will be completed by the end of the 2026-27 financial year, including details of applications, funds received, spending deadlines and expenditure records.
6	Clerk's contract codicil/appendix	To be followed up with new Clerk	This will be followed up with the new Clerk to ensure the contract reflects the correct SCP rate and annual pay award arrangements.
7	Scribe supporting evidence and payslip annotation	To be updated with new Clerk	This will be updated with the new Clerk going forward. Supporting documents for the year have been uploaded.

Summary note: The Council has addressed completed items where possible, with the remaining actions either scheduled for the June agenda or to be progressed with the new Clerk during 2026-27.

Prepared for: Maiden Newton and Frome Vauchurch Parish Council records

Date: June 2026